



www.hooknortonclt.org.uk

Community Building Health and Safety Policy

Statement of intent

Hook Norton Community Land Trust (HNCLT) strives to provide and maintain a safe and healthy environment for all users of the Community Building.

Responsibility

1. Overall and final responsibility for health and safety lies with the Board of HNCLT. All directors share the responsibility for ensuring that this policy is upheld.
2. A Risk Assessment has been carried out and will be reviewed on an annual basis.
3. Appropriate precautions will be taken to minimise hazards in all areas of the building.
4. HNCLT will ensure that fire extinguishers are in place and up to date.
5. Fire Safety Guidance will be provided to all users of the building, and Fire Actions signs will be displayed in each area of the building.
6. In accordance with The Health and Safety (First Aid) Regulations 1981, HNCLT is not required to provide first aid for members of the public. The company will ensure that a first aid kit is available in the main area, where there are multiple users. Hirers of the other rooms will be responsible for their own first aid.
7. It is the responsibility of users of the building to follow the guidance and instructions provided by HNCLT in respect to their own safety and that of other users
8. HNCLT has a company Health and Safety Policy, which is available on request.

This policy was ratified by the Board on 05/02/2025 and will be reviewed on an annual basis.